

## Certificate Program for Otolaryngology Personnel (CPOP)

### **Register Now! 2008 CPOP Workshops** **Certificate Program for Otolaryngology Personnel**

The Certificate Program for Otolaryngology Personnel (CPOP) is a three-phase training program to teach otolaryngology office personnel basic hearing testing. In this curriculum, allied health professionals learn to function as part of the hearing healthcare team under the supervision of an otolaryngologist.

#### **Next CPOP Hands-on Workshops**

April 18-20, 2008 in Kansas City, MO at Otologic Center, Inc. **SOLD OUT**

May 16-18, 2008 in Los Angeles, CA at House Ear Clinic **SOLD OUT**

July 11-13, 2008 in Detroit, MI

September 26-28, 2008 in Philadelphia, PA at Drexel University

November 7-9, 2008 in Dallas, TX at Owens Ear Center

This comprehensive program has been designed with the help of the Joint Commission for Allied Health Personnel in Ophthalmology. This program is psychometrically sound and designed to be a highly cost effective way to increase office efficiency.

Otologic technicians will allow audiologists the opportunity to provide advanced hearing and balance services and focus on challenging patients. For practices with no audiologist, basic testing can be provided at the time of a visit. One emphasis of the training is for the trainee to learn his/her limitations.

#### **Program Overview**

Each CPOP registrant must be sponsored by an otolaryngologist, who will provide guidance and oversight.

The sponsoring otolaryngologist is responsible for:

- monitoring the participant's progress
- providing direction
- outlining the technician's role in the office

To maximize the learning experience training is provided in three phases:

- a self-study
- a hands-on workshop
- a six-month supervisory period

Completing all three phases will require a commitment of seven-months to one-year by the participant, depending on the level of experience.

### **Three Phases**

#### **Self-study**

During this phase the student gains a basic understanding of hearing and vestibular anatomy, physiology, and testing at their own pace. This section entails reading assignments, quizzes, and an open book exam. A passing score on the open book exam is needed for the participant to attend the hands-on workshop.

#### **Hands-on Workshop**

The two and a half day hands-on training workshop combines lectures and hands-on demonstrations that build on the reading material. Attendees will perform otoscopic examinations, tuning fork tests, pure tone air and bone conduction tests with and without masking, speech recognition threshold and word recognition tests with and without masking, and tympanometry. The workshop also includes an ENG demonstration.

#### **Supervisory Period**

The six-month supervisory period begins with the completion of the hands-on workshop. Log books with testing performance procedures are provided to participants to record progress. Each procedure must be performed the indicated number of times during the six-month period. The sponsoring otolaryngologist attests that the sponsored participant can successfully complete each procedure without assistance. At the end of the six-month period log books are submitted to the AAO-HNSF and a certificate of knowledge is awarded.

### **Registration**

Registration is open to anyone interested in hearing and balance testing. Each registrant must be sponsored by an otolaryngologist willing to provide guidance and supervision during the program.

The \$1,500 program fee includes the program binder (including course outlines, objectives, activities, and additional readings), Introduction to Audiology textbook, two and ½ day hands-on workshop (including breakfast, lunch, and snacks; travel and lodging are not included), and log book.

### **More Information**

#### **Refund Policy**

A full refund, minus a \$35 administrative fee, will be given to registrants requesting a refund prior to the shipment of program materials. Once materials have been shipped refunds will be minus a \$500 materials and administrative fee. Refunds will not be given 20 days prior to the scheduled workshop date. Rescheduling of workshops and substitutions will be allowed up to 18 days prior to the scheduled date.